

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JUNE 1&2, 2020

**Monday, June 1, 2020**

**9:00:47 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Deputy Clerk of the Board Susan Ward

**9:07:20 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Thomas Cole, Facilities, New Hire
  - b) Nataliann McClellan, Public Works, Reclassification
  - c) Nick Martinez, Public Works, Reclassification
  - d) Ana Cortes, Community Development, Transfer
  - e) Kelsey Browning, Regional Justice Center, Move to Full Time
  - f) Jilliene Seamster, Regional Justice Center, New Hire
  - g) Gabriel Smith, Regional Justice Center, Promotion
  - h) John Wright, Regional Justice Center, Promotion
  - i) Kyle Harmon, Regional Justice Center, Step Increase
  - j) Christopher Nores, Regional Justice Center, Step Increase
  - k) Sean Steinbrech, Regional Justice Center, Longevity Increase
  - l) Michael Yonko, Regional Justice Center, Longevity Increase
  - m) Leslie Carlson, Regional Justice Center, Longevity Increase
  - n) Oscar Hernandez, Regional Justice Center, Longevity Increase
  - o) Ritch Hively, Regional Justice Center, Longevity Increase
  - p) Jeff Hughes, Regional Justice Center, Longevity Increase
  - q) Sara Eggers, Regional Justice Center, New Pay Scale
  - r) John Neely, Regional Justice Center, Retirement
  - s) Thayz Rachel Reyes, Farm Worker Housing, New Hire Extra Help
  - t) Erin McKay, Natural Resources, Reduced Hours
  - u) Brian Burnett, Sheriff, Contract Increase
  - v) Jason Matthews, Sheriff, Contract Increase
  - w) Jason Reinfeld, Sheriff, Contract Increase
  - x) Richard Johnson, Sheriff, Contract Increase
4. Letter to LCB Re: Application for Okanogan Production LLC 20200601C8-1

**9:08:01 A.M. Board Discussion**

- Short Term Rentals
- Farmworker Housing during COVID-19
- COVID-19 Phases for re-opening

- Ohme Gardens Director Jason Browning Re: Contracts

9:49:19 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 4 minutes – Public Notified**

10:03:24 A.M. **Move back to regular session**

10:03:53 A.M. **County Administrator Cathy Mulhall**

**Discussion**

1. HR Director Rosario Nystrom RE: Non-Represented Salary to PTC – *Consensus of the Board for Non-Represented Employees to receive pay and benefits equal to the PTC Contract*
2. Upper Dry Gulch Land Exchange

10:43:28 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Approval of Non-Represented Pay Plan 20200601B4-2

10:44:37 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Notice of Hearing RE: Formation of Chiwawa Mosquito District 20200601H6-1
2. 2020 Agreement By and Between Chelan County and Teamsters Local 760 20200601A5-1
3. Notice to Contractors – Ohme Gardens Gatehouse 20200601H6-2
4. Resolution #**2020-58** Appointment of Herb Gardener to the Water Conservancy Board– **add on**

10:47:56 A.M. **Recess**

11:01:55 A.M. **Continued Board Discussion**

- COVID-19 Emergency Declaration

11:06:34 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Authorization to release bid documents for Cottonwood Flats Riparian Planting Project
2. Agreement with Archaeological Investigations Northwest, Inc., for Kahler road project additional archeological investigation

3. Agreement with Alpine Acres Community Association for water system back-up generator
4. Applicant resolution/authorization for WA Recreation and Conservation Office for East Fork Mission Creek Trail Re-Route
5. Consulting agreement with Natural Systems Design for lower Wenatchee River Monitor side channel final design and construction support

**11:36:41 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Authorization to release bid documents for Cottonwood Flats Riparian Planting Project  
20200601B1-1
2. Agreement with Archaeological Investigations Northwest, Inc., for Kahler road project additional archeological investigation  
20200601A5-2
3. Agreement with Alpine Acres Community Association for water system back-up generator  
20200601A5-3
4. Applicant resolution/authorization for WA Recreation and Conservation Office for East Fork Mission Creek Trail Re-Route  
20200601A5-4
5. Consulting agreement with Natural Systems Design for lower Wenatchee River Monitor side channel final design and construction support  
20200601A5-5

**11:36:41 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution **#2020-55** Extending Emergency Declaration for COVID-19 Response and Safe Start Order – Amending Resolution 2020-32 Stay Home, Stay Healthy

**11:54:13 A.M. Recess**

**1:30:28 P.M. Jail Director Chris Sharp**

**Discussion**

- Departmental Update

**1:48:02 P.M. Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Doug Shae legal matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 5 minutes – Public Notified**

**2:03:54 P.M. Move back to regular session**

2:05:08 P.M. **Board recesses until Tuesday session.**

**Tuesday, June 2, 2020**

9:05:00 A.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:05:32 A.M. **Sheriff Brian Burnett**

**Discussion**

- Staffing and Operations update

9:18:58 A.M. **Blake Baldwin Re: Farmworker Housing for COVID-19**

9:27:42 A.M. **Public Works Director Eric Pierson**

**BID AWARD: Countywide Guardrail 2020 (Small Works Project)**

Three bids were presented on May 26, 2020. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Frank Gurney, Inc. as low bidder at \$142,292.50.

Moved by Commissioner Overbay, seconded by Commissioner Bugert and carried, that the Board award of the Countywide Guardrail 2020 (small Works Project) bids to Frank Gurney, Inc. at a bid amount of \$142,292.50. 20200601B1-2

9:29:23 A.M. **Discussion**

1. Contract 2020-01 with Visual Pavement Rating Services, LLC for Services Related to 2020-2024 Pavement Surface Condition Rating for Chelan County
2. Resolution to Surplus Motor Pool Vehicle N346
3. Interlocal Agreement Between Chelan County and Chelan County Flood Control Zone District
4. Statutory Warranty Deed between Carol L. Ohme Trust and Chelan County
5. Bargain and Sale Deed between Carol L. Ohme and Chelan County

9:33:48 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Contract 2020-01 with Visual Pavement Rating Services, LLC for Services Related to 2020-2024 Pavement Surface Condition Rating for Chelan County 20200601A5-6
2. Resolution #2020-56 to Surplus Motor Pool Vehicle N346
3. Statutory Warranty Deed between Carol L. Ohme Trust and Chelan County – **add on**  
20200601A5-7
4. Bargain and Sale Deed between Carol L. Ohme and Chelan County – **Add on**  
20200601B4-3

9:35:46 A.M. **Flood Control Zone District – Administrator Eric Pierson**

**Discussion**

1. Interlocal Agreement between Chelan County and Chelan County Flood Control Zone District

9:36:37 A.M. **Action**

Upon motion and second by Board Members Overbay and Bugert, the Board unanimously approves the action items as follows:

1. Interlocal Agreement between Chelan County and Chelan County Flood Control Zone District 20200601A5-8

9:37:21 A.M. **Continued Board Discussion Re: Juvenile Detention**

10:05:29 A.M. **Community Development Director Jim Brown**

**PUBLIC HEARING:** ZTA 2020-005 Limited Text Amendments

Chairman England opens the public hearing. Numerous Members of the public are present via Zoom. Assistant Director Deanna Walter gives staff report. Public Comment period is closed.

*Commissioners move on to next public hearing with intent to come back to ZTA 2020-005 Limited Text Amendments*

**PUBLIC HEARING:** Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development

Chairman England opens the public hearing. Numerous Members of the public are present via Zoom. Dan Beardslee provides comments. Public Comment period is closed.

11:02:55 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development – *see 6/9/20 Resolution #2020-63*

**CONTINUED PUBLIC HEARING:** ZTA 2020-005 Limited Text Amendments

11:51:05 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Planned Developments - *see 6/9/20 Resolution #2020-62*
  - a. 11.22.050 (5)(B)(i); eliminate requirement citing what professionals must be on the design team for the PD
  - b. 11.22.050(6); adding in Subdivision as defined for multifamily or single family lot creation through a PD

- c. 11.22.050(9); eliminating the approval of each phase through the type II Admin review process. Plats and binding sire plans should be consistent and through the hearing examiner
- d. 11.22.050(13) changing expiration to 5 years (from 2) to match BSP and Plat timeframes for final approval

***The Board Continues the Public Hearing Re: ZTA 2020-005 Limited Text Amendments on June 9, 2020 at 10:15 A.M.***

**11:51:49 A.M. Continued Community Development Discussion**

- Ryan Kelso Re: Single family residence remodel & addition
- Re-opening of Community Development Office

**12:07:00 P.M. Continued Board Discussion Re: Variance Proposal on moving into re-opening phases – dashboard indicator**

Board recesses until Friday at 1:00 P.M.

**Friday, June 5, 2020**

2:35 P.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, and Clerk of the Board Carlye Baity

**Board Discussion Re: Proposal to Governor to move to modified Phase II**

**2:38 P.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Letter of Support Re: Modified Phase II Proposal 20200601C8-2

**2:45 P.M. Adjourn**

Board adjourns until Monday, June 8, 2020.

Weekly Voucher Approval for Payment	20200601B4-1
Current Expense	\$18,543.01
Other Funds	<u>\$229,427.94</u>
Total All Funds	\$247,970.95

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board